



## Super Grant Application School Year 2022-2023

**Submission Deadline:** September 20, 2022  
**Determination and Notification of Award:** Week of October 4, 2022  
**Presentation of Award:** October 11, 2022 at MPS Board Meeting

**Teacher(s) Requesting Funds:**

**School and Grade level(s) served:**

**Number of Students Benefited:**

**Project Title:**

1. Description of the proposed project, including: *(two or three pages are all that is needed)*
  - a. Why is there a need for this project?
  - b. How will this project enrich or enhance the students' classroom learning?
  - c. What are your anticipated outcomes (goals) of this project?
2. Budget: \$300 minimum, \$1,000 maximum per classroom  
Be specific, all costs and estimates must be shown.
3. Project Reporting, due May 30, 2023: *(video of your project, to be used by MPSF, can be submitted in place of a written report.) \* Failure to submit a follow-up report may result in disqualification for 2022/2023 MPS Foundation grants.*
  - a. Summarize the activities that occurred during your project and explain how the activities did or did not help you meet your anticipated outcomes (goals).
  - b. Discuss the overall impact the project had on any or all of the students, teachers, classroom and school. This includes changes in behavior, skills, knowledge, attitudes, etc. Please include any quotes, observations or antidotal evidence. Photos are encouraged.
  - c. Explain one or two of the most significant lessons learned for others wanting to adopt any part of this project.

**Signature of Applicant(s) and date:**

**Approval Signature of Building Administrator and date:**

Submit a digital file of the application, along with a budget and other attachments, to:  
Parisa Stoddard, Assistant Superintendent of Schools  
[parisastoddard@moberlyspartans.org](mailto:parisastoddard@moberlyspartans.org)  
or submit a typed, hard copy of the application to the District Office.

## **Super Grant Terms and Conditions**

### **GRANT CRITERIA:**

Applicants must be full-time faculty members employed by the Moberly Public Schools. Faculty members are limited to one Super Grant application, and joint grants count as one application for each person involved. Super grant funds may be spent for technology, equipment, educational resources, events and project specific materials.

### **GRANT AWARD:**

Requests must be a minimum of \$300 and will not exceed \$1,000 per individual classroom. Two or more teachers may collaborate to write one Super Grant request, but the sum will not exceed a maximum \$3,000 per project.

*For example, more than one classroom may collaborate on one project—such as a solar garden, dinner theater or school art show, as examples—and submit one grant request. The entire project may receive \$3,000.*

### **GRANT CONSIDERATIONS:**

Teachers should propose a project they want to do with their students but are unable to consider because of cost. Consideration will be given to applications that enhance classroom learning, sponsor dynamic programs or involve special learning events. Innovation and collaboration is also encouraged. Super Grants will be considered from any and all instructional areas.

### **GRANT DETERMINATION:**

Moberly Public School Foundation board members will review the applications based on the above criteria. The MPSF Board may ask additional questions regarding the application, to be answered by the applicant or other school officials. The final decision is the full and entire prerogative of the MPSF Board. Awards will be announced by a personal visit from MPSF Board members, followed by a letter outlining the Grant's specifications and requirements. After grantees are contacted, the media will be notified of the MPSF Board's decisions.

### **GRANT REQUIREMENTS:**

Award amounts will be for projects executed during the 2022/2023 school year. All funds must be spent or accounted for by May 20, 2023.

Grantees are required to submit a report of their project to the MPSF by May 30, 2023. Successful project reports will be used by MPSF to demonstrate effectiveness as they seek funding for future classroom projects.

### **GRANT FUND DISBURSMENT:**

Funding for the Super Grant program is provided by revenue from the Major Savor card sales, and tax-deductible donations to the Moberly Public Schools Foundation. Payment will be made directly to the grant recipient. A tax-exempt letter will be provided to be used when you purchase your item(s). Once you receive your item(s), submit a copy of the receipt along with your name to the attention of the Superintendent at Central Office.